



Hampton Fire – Rescue

Information package for potential members

Instructions

- 1.) Take this information package home. Share the information with your spouse/partner and/or family members.
- 2.) Fill out the application form. All questions in Part I must be completed and Part V (Waivers) signed. Contact a member of the Personnel Committee of Hampton Fire – Rescue if you have any questions. Do not be concerned if you cannot answer all of the questions. Feel free to use the back of the application form or attach another sheet should you need more space. A current resume can be attached, if available.
- 3.) Fill out the RCMP Consent for Disclosure of Criminal Record Information. Take this form to the Hampton Detachment of the RCMP on the corner of Main St & Hall Rd. The RCMP will advise you when the form will be ready to pick up. This form is to be forwarded with the Application Package to the Personnel committee of Hampton Fire – Rescue.
- 4.) Make arrangements to meet with your contact at Hampton Fire – Rescue. The Application Package can be turned in at that time.
- 5.) A medical fitness test is required by Hampton Fire – Rescue. Your contact at Hampton Fire – Rescue will inform you when to arrange for an appointment. Have the Medical Fitness Report completed by your Physician and returned to Hampton Fire – Rescue. Costs incurred for a physical will be covered by Hampton Fire – Rescue.



Hampton Fire – Rescue

Potential member FAQ's

Is firefighting dangerous?

Yes. Firefighting is one of the most dangerous professions in the world. Equipment and membership training must meet stringent standards however; the safety of the membership responding to and while on a call or training is paramount.

What is the cost of training & equipment?

There are no out of pocket expenses to a member. Any expenses that may be incurred will be refunded by the Town of Hampton. All firefighting equipment remains the property of Hampton Fire – Rescue and provided at considerable cost to the municipality. What is required from our members is **TIME!!**

How much time is required?

Well, quite frankly, a lot! Hampton Fire – Rescue responds to an average of 175 fire calls per year. These can range from a routine false alarm to a large motor vehicle accident or a structure fire. A variety of other calls are received when the public has nowhere else to turn for help and can include grass fires, medical first responder, spills and more.

Training is another critical aspect that demands a large portion of the member's time. All members are required to achieve their Firefighter I Certification. This is the foundation for further training including: Firefighter II, First Responder, Fire Attack, Fire Apparatus Training, SCBA (Basic & Advanced), Auto Extrication and more.

Each Tuesday night is "Fire Hall Training Night" with training commencing at 7:00pm. Members are also required to perform Equipment Checks during their Duty Week (every fourth week). The first Tuesday night of every other month is usually reserved for our business meeting from October to June.

Some courses offered may be made available on a weekend or another night. Courses may also be held at another Fire Hall with other Departments attending.

Attendance is monitored for all essential aspects of the Department and is discussed with the Fire Chief and the Personnel Committee. Although training is essential, we do recognize that family and occupational obligations must be considered and can place great demands on any member. Please consider this carefully when you apply and discuss with the Personnel Committee, if needed.

Potential Member FAQ's (cont'd)

Is there a paycheck?

Although Hampton Fire – Rescue is a volunteer department, there is a nominal compensation given to the membership. You will begin receiving payment after your probation period has been served (from 6 months to 1 year) and approved by the Personnel Committee. The remuneration is based on the amount of hours a member commits to training, fire calls, equipment checks and special training requirements that you may participate in.

As a matter of interest, Canada Revenue Agency allows an Emergency Volunteers Deduction for Firefighters on your Income Tax form. All monies are paid monthly.

What about insurance coverage?

Hampton Fire – Rescue is covered under an insurance plan that is available to all members. If a member became injured, this plan works in conjunction with benefits received from the Worksafe NB.

In addition, the member will be entitled to off-duty injury coverage when they have been removed from probation by the Personnel Committee. Coverage is currently provided by the Hampton Firefighters Association, a non-profit arms-length Association of Hampton Fire – Rescue.

What are the requirements for becoming a member?

- 1.) You must be a resident of the Town of Hampton. Hampton Fire – Rescue will, at the discretion of the Fire Chief, allow a member to reside outside the Town Limits, within reason, based on response time and/or place of employment.
- 2.) You must be a High School Graduate, or equivalent, and must be at least 18 years of age as per Worksafe NB policies.
- 3.) You must consent to a Criminal Record Background Check, which will be reviewed by the Personnel Committee reporting to the Fire Chief. A driver's abstract is also required for review.
- 4.) You must consent to a medical, if required, by a professional Medical Doctor, which will be reviewed by the Fire Chief and the Personnel Committee.
- 5.) You must be in good physical condition and be able to pass a series of physical tests as set in the Firefighter I curriculum.
- 6.) You must meet the required fire call and training sessions as well as any meeting requirements of Hampton Fire – Rescue. These requirements will be further discussed at your interview with the Personnel Committee.

- 7.) The Standard Operating Guidelines and Policies of Hampton Fire – Rescue (a copy will be provided after your acceptance) and any relevant Town of Hampton by-laws are to be followed at all times.
- 8.) Hampton Fire – Rescue **does not permit facial hair** at any time with the exception of moustaches as per Departmental SOP and Worksafe NB policies. This Policy will be discussed at your interview with the Personnel Committee.

If you become a new member

As a Candidate Firefighter you will be permitted to do the following:

Training is key and a critical aspect to your membership! Stay focused and participate whenever you can.

While on a scene, you may be asked to:

Help with flagging traffic.

Change air bottles.

Help pull hose lines or get other equipment, as required. Even handing out bottled water on a hot day is a benefit to the members.

Help with Accountability.

Perform clean up tasks at the station after a call. This is a task that all members take part in. Many hands makes light work!

Be an extra set of eyes while on scene. Standing outside the hot zone can allow you to see more than members working close to the incident. Report what you see.

Candidates **will not** be permitted to:

Drive any fire apparatus.

Work inside or near the “hot zone”.

Talk to the press. Refer them to the Incident Commander or to one of the Chief Officers.

Take photos or videos at the scene without the express consent of the Fire Chief.

Under no circumstances are photos posted online by any member without authority of a Chief Officer.

Respond on Mutual Aid Fire Calls.

Candidates will also be required to:

Respond to Fire Calls during their Duty Week unless you are working, on vacation or it is a Mutual Aid call.

Attendance is essential to the development of all members and it is important that you inform your Crew Captain or Lieutenant of your schedule during your Duty Week, if you will not be available for fire calls or training.

Listen to the Officers. They are responsible for your safety as well as the safety of all members during a call or training. If you are assigned a task, remain with it until completed. There may be times when you do not hear a “Please” or “Thank You” while on a scene. Sometimes, time is of the essence and they may forget, so, don’t be offended. There are many thanks back at the station when the call is complete.

When you are at the station or on a call, please refer to the Officer by their rank i.e. Fire Chief, Deputy Chief, Assistant Deputy Chief or Division Chief can be called Chief. Captains and Lieutenants are Captains and Lieutenants. Using a last name once you become familiar with the membership is also beneficial.

When out in public, whether on a call or not, you are a member of Hampton Fire – Rescue. Act professional and watch what you say. There are cameras everywhere and you are ambassadors to your Town and to your Community. This also includes electronic posts (Facebook, Twitter, etc.)

Our current Officer assignments as of 2016 are:

Fire Chief R. Breau	Fire Hall, Equipment and Bunker Gear
Deputy Chief M. Raeburn	Communications
Asst. Deputy Chief T. Nickerson	Administration, SCBA, Uniforms
Division Chief D. Rodgeron	Training & Safety
Capt. M. Cormier	Crew # 1, Apparatus
Capt. J. Sherwood	Crew # 2, Personnel Committee
Capt. E. Crowley	Crew # 3, Fire Prevention
Capt. K. Whitaker	Crew # 4, Website

Further information on the membership and the Department can be obtained by visiting our website at www.hamptonfirerescue.ca

As a member of Hampton Fire – Rescue you will adopt a much bigger family in the brotherhood and sisterhood of Firefighting in NB and Canada. It can be demanding, at times, but it is also very rewarding.

Remember, the more that you can invest in being a member, the more you will receive. All of the Officers and Firefighters are here to help you at any time. Please do not hesitate to call on them.

At one time, we were all where you are at today.

Hampton Fire – Rescue

Application

Date: _____

Part I

Name in full:	
Address:	
Length of time at this address:	
Home phone #	
Cellular phone #	
Work phone #	
e-mail address:	
Date of Birth:	
SIN #	
Medicare #	
Marital Status:	
Number of dependants:	
Drivers Licence #	
Class:	
Endorsement (s):	

Part II

Employment Record

Current Occupation:	
Present employer:	
Location:	
Employer Contact Name and Phone #	
Do you travel in your occupation?	
If yes, how often?	

List previous fire service experience with department names, dates of service and verification contact name. Use the back of this form for additional information.

Department Name	Dates of service	Contact

Part III

Training

List any certification(s) that you currently hold. Examples are; first aid training, WHMIS, confined space, small pleasure craft and wildland firefighting or any other achievement. Also list dates attained and expiry dates, where applicable. Use the back of this form for additional information.

Training received	Date attained	Expires

Part IV

Personal Information

List any hobbies that you have.

Part V

Waivers

Have you and your spouse/partner or family read the information that is accompanied with this information package?

YES _____ No _____

I hereby submit this application package to Hampton Fire – Rescue for consideration. I understand that there is a probationary period of up to one year from acceptance by Hampton Fire – Rescue. I also understand that I may be released at any time by Hampton Fire – Rescue.

Applicant's Signature: _____

If you or your spouse/partner or family have any questions relating to the information package you have been given, please do not hesitate to contact a member of the Personnel Committee.

Firefighting can be very demanding and also very rewarding. Do you have a physical condition that could limit your ability to be an active member of Hampton Fire – Rescue?

Yes _____ No _____

Signature: _____(as to physical condition)

It is a requirement of Hampton Fire – Rescue that all potential members consent to a criminal record check by the RCMP and complete and return the attached Consent for Disclosure form. Do you agree to submit to this disclosure?

Yes _____ No _____

Signature: _____ (as to Consent for Disclosure)

Are you willing to consent to a physical examination by a Medical Doctor and return the completed questionnaire form? A record of the results will be kept on file in confidence with the Fire Chief the Personnel Committee to the Fire Chief.

Yes _____ No _____

Signature: _____ (as to the Physical Exam)